

SHARDA HOSTEL

➤ How to Login Sharda Hostel

STEP – 1: Visit the Sharda Hostel website by clicking this link: <https://hostel.sharda.ac.in/login>
You'll be redirected to the Sharda Hostel website, where you'll see a screen resembling the one below.

A screenshot of the "Hostel Sign In" page. At the top, there are logos for Sharda University and MAAC. Below the logos, the text "Hostel Sign In" is centered. Underneath, there is a section titled "System ID/Employee Code" with a text input field containing "System ID/Employee Code" and a green "Send OTP" button. Below that is a "Password OR OTP" input field with a toggle icon. A large blue "SIGN IN" button is positioned below the password field. At the bottom, there are links for "About Us", "Terms and Conditions", "Privacy Policy", and "Refund and Cancellation".

STEP – 2: Student Login: If you're a student, enter your system ID provided by Sharda University and click the '**Send OTP**' button. An OTP will be sent to your registered email address upon clicking the button.

A screenshot of the "Hostel Sign In" page, identical to the one above. In this version, a red rectangular box highlights the "Send OTP" button next to the "System ID/Employee Code" input field.

Once you receive the **One Time Password (OTP)** in your registered email, enter it in the OTP.



SHARDA UNIVERSITY
Beyond Boundaries

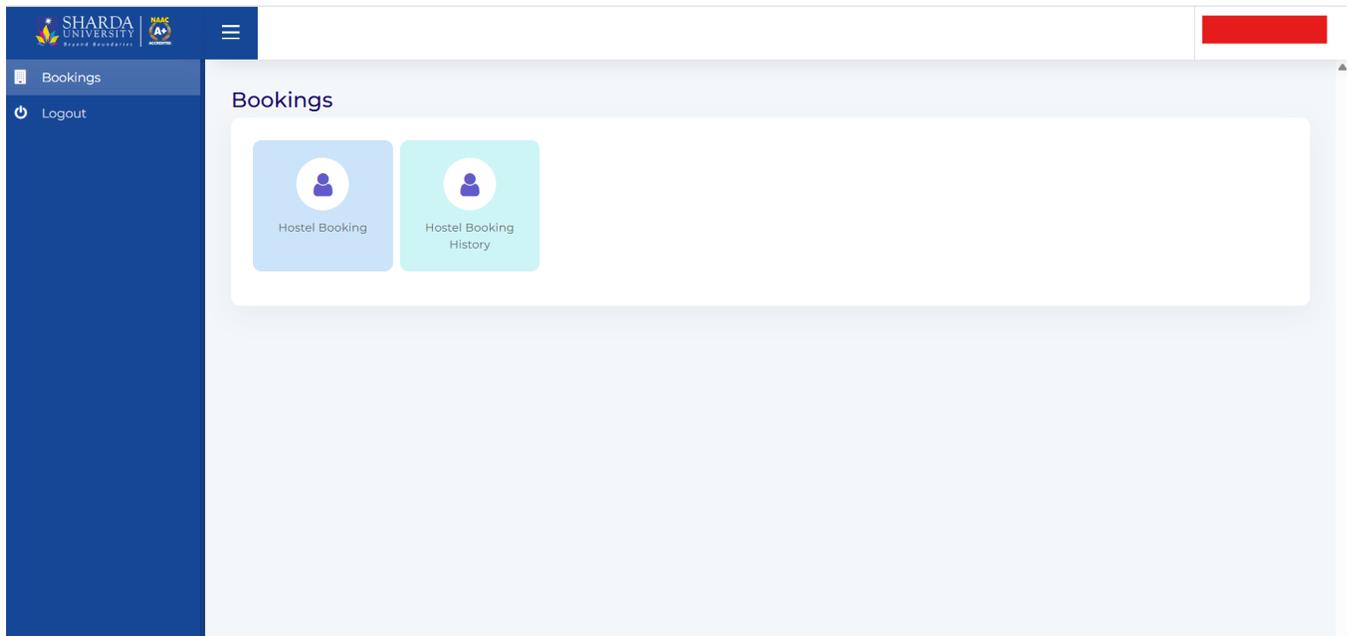
MAAC
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Hostel Sign In

System ID/Employee Code

[About Us](#) | [Terms and Conditions](#) | [Privacy Policy](#) | [Refund and Cancellation](#)

After entering the OTP, click the 'Sign In' button. Upon signing in, you'll be taken to a screen that looks like this:

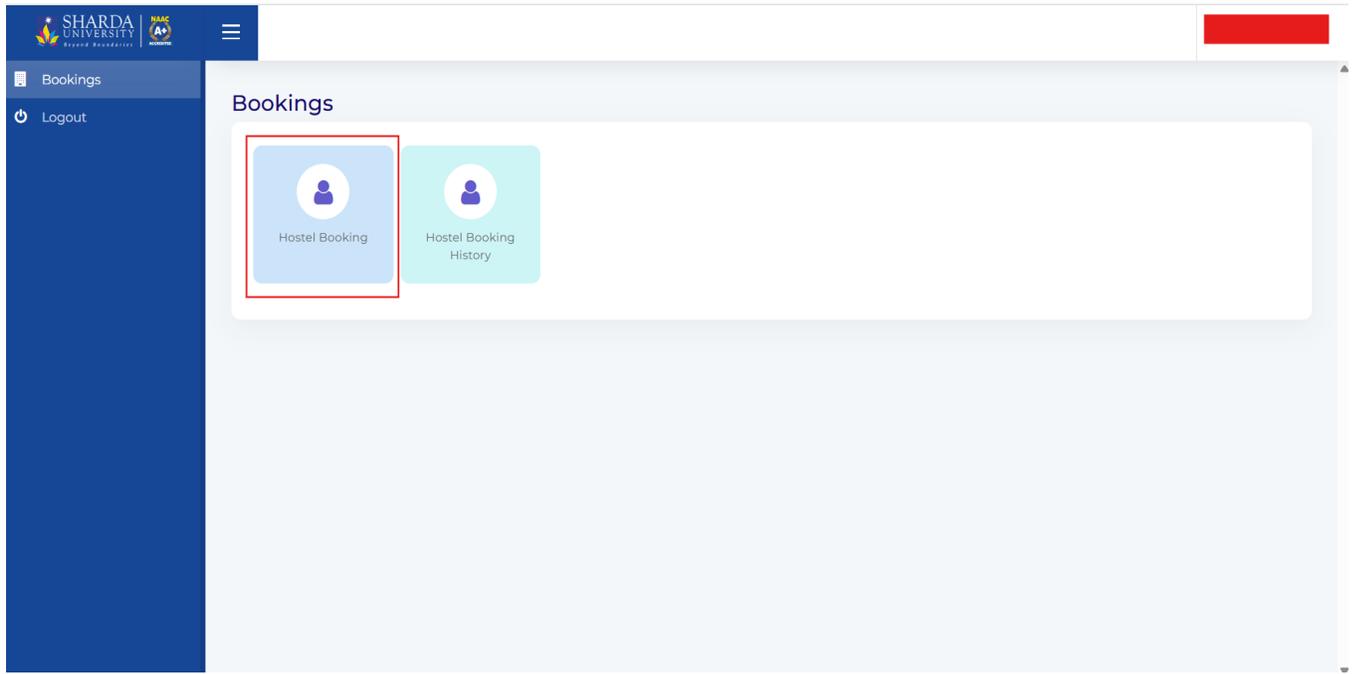


Note: Students whose system ID starts with '2025' are not eligible to log in to the hostel portal. These students must book their room through the IHA department. Additionally, international students with the business unit SUUSD cannot book their room through the hostel portal, except for students from Nepal, Bhutan and Bangladesh.

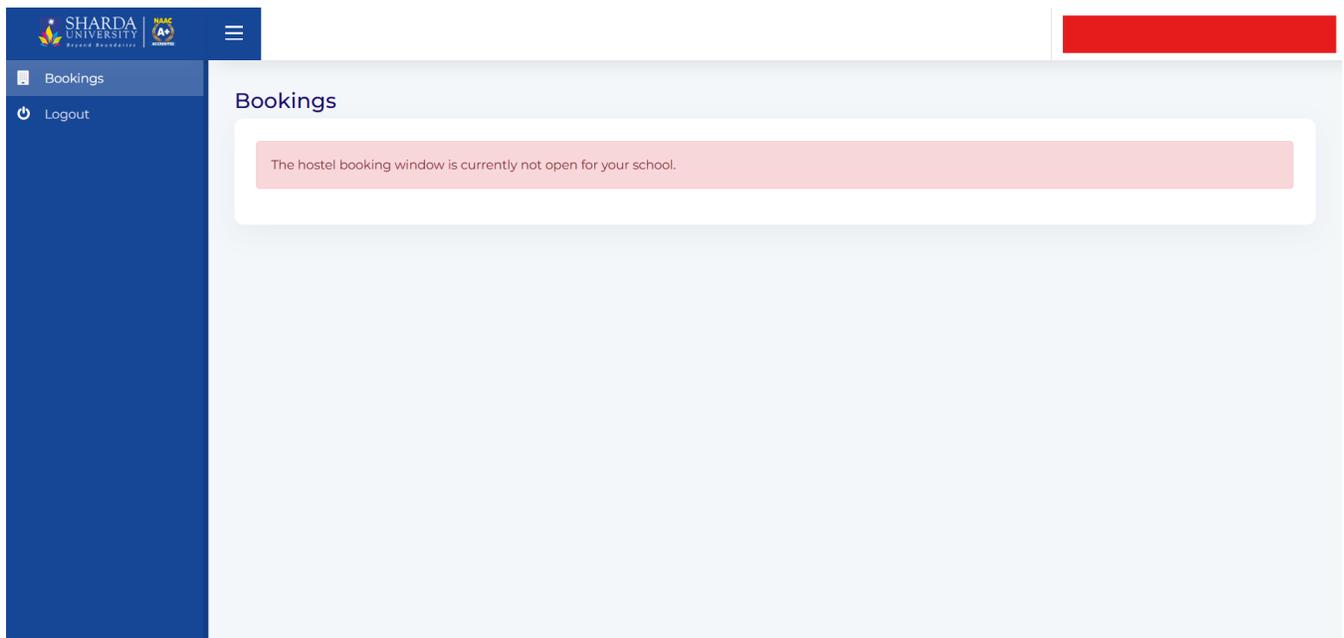
➤ How to Book A Bed

After successfully logging in, the student will be directed to the booking section, where they will find two options: **Hostel Booking** and **Hostel Booking History**.

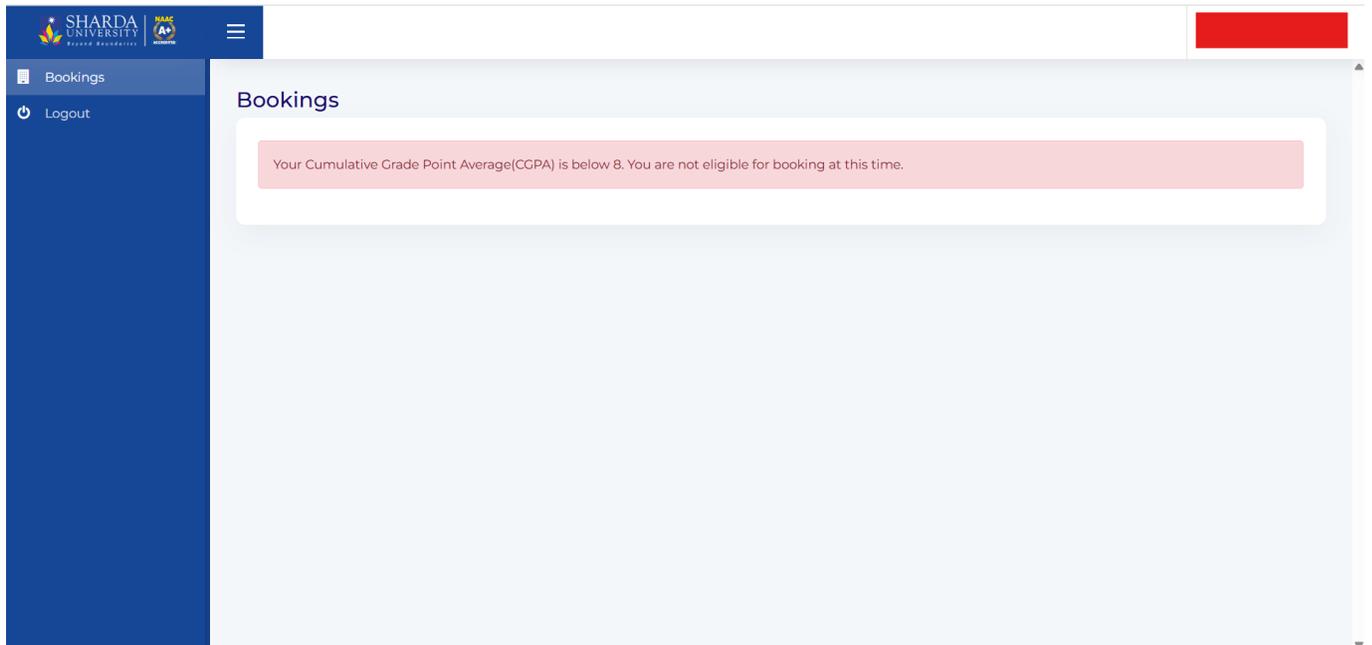
1: **Hostel Booking**: This section allows students to book a bed in the hostel. Follow the following steps:



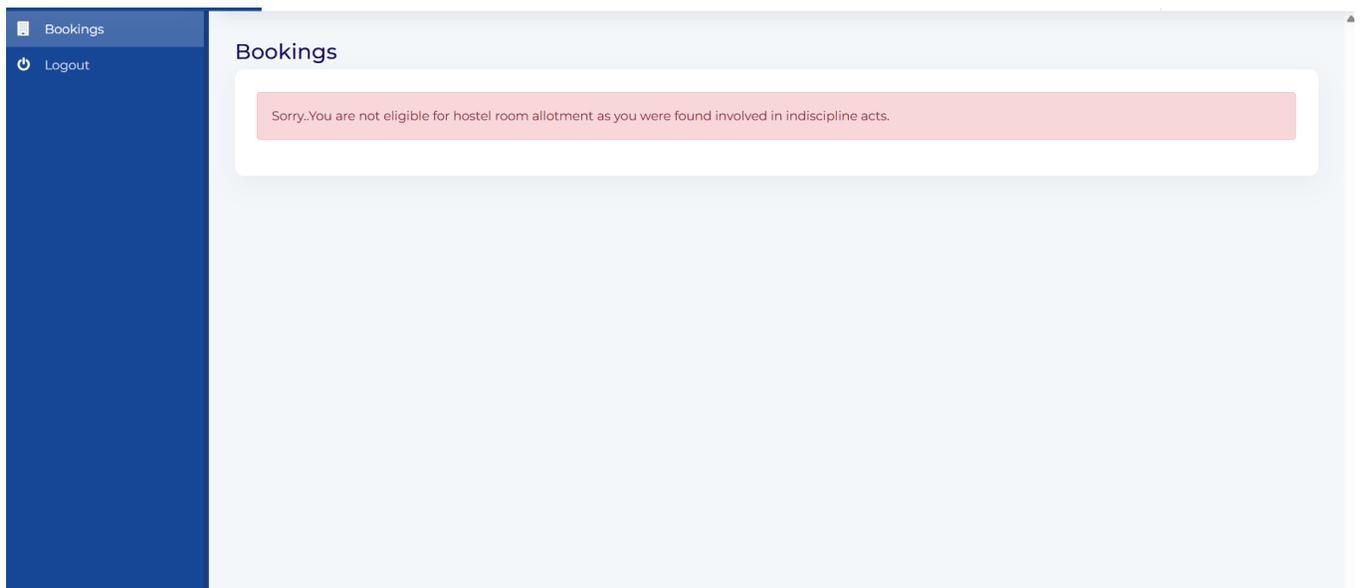
- a) you see the message, "The hostel booking window is currently not open for your school" when clicking the hostel booking section, you'll need to wait until the window opens.



- b) If a student sees the message, "Your Cumulative Grade Point Average (CGPA) is below 5, 6, 7, etc. You are not eligible for booking at this time," they must wait until the minimum allowed CGPA is updated to 6. If a student's CGPA is 5, they will not be able to book a room through the portal.



- c) If a student sees the message, "Sorry, you are not eligible for room allotment as you were found involved in indiscipline acts," they will not be able to book a room through the hostel portal.



- d) If a student meets the above three conditions, they can click on the "Hostel Booking Section" and will see the booking screen.
- e) The hostel list will be displayed based on the student's gender, school, nationality, and seat availability.

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 NAAC A+ ACCREDITED

Bookings
 Logout

← Hostel Booking

Session Year: : 2025-2026 System ID: : [REDACTED] Name: : [REDACTED]
 Admit Term: : 2301 Current Term: : 2501 School Name: [REDACTED]
 Department: : [REDACTED] Programme: : [REDACTED] Business Unit: : SHUNV
 Country : IND Gender : Male

Hostel Name	Seater Type	AC Availability	Washroom Type	Meal Type
<input type="radio"/> Tagore Hostel	<input type="radio"/> 3	<input type="radio"/> No <input type="radio"/> Yes	<input type="radio"/> Common	<input type="radio"/> Veg
<input type="radio"/> Jawahar Hostel	<input type="radio"/> 2	<input type="radio"/> No <input type="radio"/> Yes	<input type="radio"/> Attached	<input type="radio"/> Veg
<input type="radio"/> Vardhman Boys Hostel	<input type="radio"/> 2	<input type="radio"/> No <input type="radio"/> Yes	<input type="radio"/> Common	<input type="radio"/> Veg

[Search Room](#)

f) By selecting the hostel and available accommodation, the chosen hostel fee will be displayed.

← Hostel Booking

Session Year: : 2025-2026 System ID: : [REDACTED] Name: : [REDACTED]
 Admit Term: : 2201 Current Term: : 2501 School Name: [REDACTED]
 Department: [REDACTED] Programme: : [REDACTED] Business Unit: : SHUNV
 Country : IND Gender : Female

Hostel Name	Seater Type	AC Availability	Washroom Type	Meal Type	Fee
<input checked="" type="radio"/> Mandela Girls Hostel	<input checked="" type="radio"/> 1 <input type="radio"/> 2	<input type="radio"/> No <input checked="" type="radio"/> Yes	<input checked="" type="radio"/> Attached	<input checked="" type="radio"/> Veg	₹ 263000
<input type="radio"/> Sarojini Hostel	<input type="radio"/> 1	<input type="radio"/> No	<input type="radio"/> Common	<input type="radio"/> Veg	
<input type="radio"/> Kasturba Hostel	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3	<input type="radio"/> No <input type="radio"/> Yes	<input type="radio"/> Attached <input type="radio"/> Common	<input type="radio"/> Veg	

[Search Room](#)

g) After the fee detail displayed, the student can click the "Search Room" button to view the bed list of the selected hostel.

Hostel Name	Seater Type	AC Availability	Washroom Type	Meal Type	Fee
<input checked="" type="radio"/> Mandela Girls Hostel	<input checked="" type="radio"/> 1 <input type="radio"/> 2	<input type="radio"/> No <input checked="" type="radio"/> Yes	<input checked="" type="radio"/> Attached	<input checked="" type="radio"/> Veg	₹ 263000
<input type="radio"/> Sarojini Hostel	<input type="radio"/> 1	<input type="radio"/> No	<input type="radio"/> Common	<input type="radio"/> Veg	
<input type="radio"/> Kasturba Hostel	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3	<input type="radio"/> No <input type="radio"/> Yes	<input type="radio"/> Attached <input type="radio"/> Common	<input type="radio"/> Veg	

Mandela Girls Hostel

Wing 1

● Available

Ninth Floor

913 E

913 E-A

914 B

914 B-A

917 A

917 A-A

918 B

918 B-A

920 A

920 A-A

921 A

921 A-A

Tenth Floor

1002 A

1002 C

1003 A

1003 C

1006 D

1007 B

1007 C

1007 E

1008 B

1008 C

1009 A

1009 B

- h) After the bed list is displayed, the student can choose a bed according to their preference. Once a room is selected, the page will automatically scroll down to the summary section. If the page does not scroll down automatically, the student will need to scroll manually.

You are about to book

Session Year	System ID	Name	Business Unit	Hostel Name	Floor Name	Room Category	Room No	Bed No	AC	Washroom	E
2025-2026			SHUNV	Mandela Girls Hostel	Eighth Floor	AIXWB	854	854-A	Yes	Attached	Y

[Save & Preview](#)

Unit	Hostel Name	Floor Name	Room Category	Room No	Bed No	AC	Washroom	Balcony	Seater	Meal Type	Security Fee	Total Fee
	Mandela Girls Hostel	Eighth Floor	AIXWB	854	854-A	Yes	Attached	Yes	1	Veg	₹ 20000	₹ 273000

[Save & Preview](#)

- i) After the summary page, the student must click the "Save & Preview" button to view more details. Upon clicking the "Save & Preview" button, the student will be redirected to the preview page, where all details such as student information, room details and minimum payment information will be displayed.

Sharda University

Welcome to our amazing hostel!

[Student Information](#) [Room Details](#) [Payment Overview](#)

System ID	Name	Security Amount	Hostel Fee	Total Amount
		₹20000	₹273000	₹293000

₹293000

Amount(The minimum amount to deposit should be pay INR 100000)*

[Back](#) [Check & Pay](#)

j) If the student tries to change the minimum payment amount, they can increase it but cannot proceed with an amount lower than the minimum. Payments higher than the minimum amount are allowed, but not less.

k) If the student meets the payment conditions, they can proceed with the hostel booking by clicking the "Check & Pay" button. After clicking the "Check & Pay" button, the student will be redirected to the bank page, where they can choose from payment options such as credit card, debit card, net banking, and UPI.

ORDER DETAILS

Order #:	8962794486
Order Amount	1.00
Convenience Fee	0.00
Tax (18.00%)	0.00
Total Amount	INR 1.00

Payment Information

Credit Card
 Debit Cards
 Net Banking
 Wallet
 UPI

We Accept: **RuPay VISA**
Card Number:
Expiry Date: CW
I agree with the [Privacy Policy](#) by proceeding with this payment.
INR 1.00 (Total Amount Payable)

[Cancel](#)

I) After a successful payment, the student will be redirected to the "Payment Successful" page, and a payment receipt will be sent to their registered email and bed will be booked.

← Hostel Booking

Payment Successful

Your transaction for hostel accommodation has been successfully processed. Your booking at Mandela Girls Hostel is now confirmed.

Hostel Booking Information

Session Year:	: 2024-2025	Bed No:	: 852-A
System ID:	: [REDACTED]	Paid Amount:	: [REDACTED]
Hostel Name:	: [REDACTED]	Transaction ID:	: [REDACTED]
Floor Name:	: Eighth Floor	Payment Date:	: 2024-04-23
Room No:	: 852	Payment Status:	: Success

Back To Home

What if a student tries to book a bed in the hostel, but the payment isn't made?

- If a student tries to book a bed in a hostel but, for some reason, is unable to make the payment or the payment fails, the next time the student clicks on "Hostel Booking," the screen will look like this.

← Hostel Booking

i Booking Alert!

You're about to book a bed in **Mandela Girls Hostel** for the **2025-2026** session.

Would you like to **Proceed** with the booking or **Cancel**?

- If the student clicks on the "Proceed" button, they don't need to restart the booking process — they just need to complete the payment to secure the bed. However, if the student clicks on the "Cancel" button, they will have to restart the booking process and complete the payment to secure the bed.
- If a student books a bed in a hostel but fails to make the payment within 12 hours, they will need to restart the booking process.
- If a student has already booked a bed for a session year and clicks on the "Hostel Booking" section again, the screen will look like this.

← Hostel Booking Summary

Student Information

System ID: [REDACTED]

Name: [REDACTED]

Email: [REDACTED]

Order ID: [REDACTED]

Ref Number: [REDACTED]

Payment Date: [REDACTED]

Payment Status: Success

[Download Receipt](#)

Room Info

You have booked a bed in **Tagore Hostel** for the **2025-2026** session.

Room Type	Room No	Bed No	Total Fee	Paid Amount
DELUXE 3 - SEATER MEDIUM SIZE ROOM WITH COMMON WASHROOM AND WITHOUT BALCONY	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Payment Summary

Order No	Reference No	Payment Mode	Card Name
[REDACTED]	[REDACTED]	Unified Payments	UPI

===== END =====